

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
FEBRUARY 12, 2014 6:00 pm RE-ORGANIZATIONAL MEETING

The Reorganization Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority was held on Wednesday, February 12, 2014 at 6:00 p.m. in the evening, in its Administration Building, Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Schmidt called the meeting to order at 6:15 p.m.

ROLL CALL:

On roll call, the members present were: Raymond Verdonik, Robert Voorman, Richard Phelan, James Wild, Anthony Campisi, Jerry Notte, and Arthur Schmidt

ABSENT: Raymond Kerwin (*excused*)

Also Present:

Johnson & Conway: John Napolitano
Hatch Mott MacDonald: John Scheri
TBSA: Robert N. Bongiovanni
Michael E. Solla
Dale Allen

OPEN MEETING STATEMENT:

Adequate notice of this meeting, has been provided in accordance with the Open Public Meetings Act by filing written notice and agenda with the Authority Secretary and Municipal Clerks of the Borough of Lincoln Park, and the Townships of Fairfield and Pequannock and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by mailing said notice and agenda to the following official newspapers:

THE CALDWELL PROGRESS
NORTH JERSEY NEWSPAPERS (RECORD & HERALD)
THE SUBURBAN TRENDS

Chairman Schmidt called for the report from the nominating committee. Mr. Notte presented the nominations: Chairman – Jerry J. Notte; Vice Chairman – Robert A. Voorman; Treasurer – Richard Phelan; Secretary – Raymond T. Kerwin.

Mr. Schmidt asked if there were any other nominations from the floor. There were none.

A motion by Mr. Phelan, seconded by Mr. Wild to close nominations was approved by the following vote:

VOTED AYE: PHELAN, WILD, VERDONIK, VOORMAN, CAMPISI, NOTTE, SCHMIDT

ABSENT: KERWIN

A motion by Mr. Phelan, seconded by Mr. Verdonik to approve the slate of nominees as presented was approved by the following vote:

VOTED AYE: PHELAN, VERDONIK, VOORMAN, WILD, CAMPISI, NOTTE, SCHMIDT

ABSENT: KERWIN

List of elected officers: Chairman – Mr. Jerry J. Notte/Fairfield
Vice Chairman – Mr. Robert A. Voorman/PRBRSA
Secretary – Mr. Raymond T. Kerwin/Lincoln Park
Treasurer – Mr. Richard Phelan/Fairfield

The appointees were congratulated by the Board and Chairman Notte proceeded to thank Arthur Schmidt for all his continued support over the years of the Authority as Chairman and a job very well done. He also thanked the other officers for their contributions over the last three years.

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At this time Chairman Notte addressed the first four resolutions that pertained to the Reorganizational Meeting. Mr. Bongiovanni reviewed all four and asked the Board to offer a motion for approval. On motion by Mr. Phelan, seconded by Mr. Campisi and all in favor Resolutions #14-005 Designation of Signatories for Disbursements; Resolution #14-006 Designated Official Newspapers; Resolution #14-007 Schedule of Meetings and Posting Procedures; Resolution #14-008 Interest Rate for Late Payment of Annual Charges were approved by the following vote:

VOTED AYE: PHELAN, CAMPISI, SCHMIDT, VOORMAN, VERDONIK, WILD, NOTTE
ABSENT: KERWIN

RESOLUTION #14-005

WHEREAS, the Regulations of the State of New Jersey, Department of Community Affairs, Division of Local Government Services, require three signatories for the payment of claims, issued by check, drawn on the Pequannock, Lincoln Park and Fairfield Sewerage Authority ("Authority");

NOW, THEREFORE, Be It Resolved that the Authority does designate the following three signatories for the payment of claims by check drawn on the treasury of the Authority, which signatories are officially recorded below:

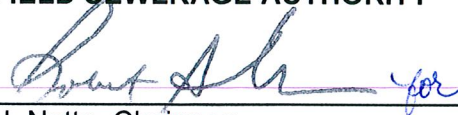
1. Chairman, Jerry J. Notte, and in his absence, Vice-Chairman Robert A. Voorman
2. Treasurer, Richard Phelan, and in his absence, Secretary Raymond T. Kerwin
3. Executive Director, Robert N. Bongiovanni or Assistant Executive Director, Michael E. Solla and in their absence Secretary to the Board, Dale Allen

**PEQUANNOCK, LINCOLN PARK AND
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ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014



Jerry J. Notte, Chairman

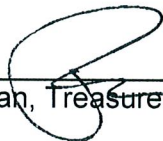
Signatories:



Jerry J. Notte, Chairman



Robert A. Voorman, Vice Chairman




Richard Phelan, Treasurer



Raymond T. Kerwin, Secretary



Robert N. Bongiovanni
Executive Director



Dale Allen
Secretary to the Board



Michael E. Solla
Assistant Executive Director

RESOLUTION #14-006

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority is desirous of designating newspapers of general circulation within this area as the official newspapers for the publication of all regulations, resolutions and other required notices;

BE IT THEREFORE RESOLVED that the following newspapers are so designated:

1. CALDWELL PROGRESS, INC.
6 Brookside Avenue
Caldwell, New Jersey 07006
2. THE SUBURBAN TRENDS
One Boonton Avenue
Butler, New Jersey 07405
3. THE NORTH JERSEY MEDIA GROUP, INC.
P.O. Box 18862
Newark, New Jersey 07191-8862

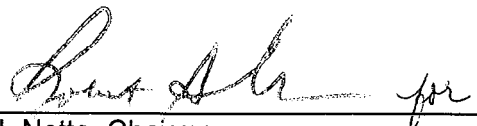
BE IT FURTHER RESOLVED, that the Secretary of the Authority is authorized and directed to submit any and all required publications to the above designated newspapers.

**PEQUANNOCK, LINCOLN PARK AND
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ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014


Jerry J. Notte, Chairman

RESOLUTION #14-007

WHEREAS, the Open Public Meetings Act, Chapter 231 of the laws of 1975, requires all public bodies covered by said Act, at least once each year, and within seven days following the annual organization or reorganization meeting of such body, to post and maintain posted through the year as set forth in the Act, a schedule of the regular meeting of the public body to be held during the succeeding year.

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The schedule of regular and conference meetings of the Pequannock, Lincoln Park and Fairfield Sewerage Authority as set forth in the schedule annexed hereto be and the same is hereby adopted.
2. The Authority Secretary is hereby authorized and directed to prominently post said schedule in at least one public place reserved for such announcements.
3. Said schedule shall be mailed, emailed, faxed or hand delivered by the Authority Secretary to the following official newspapers of the Authority:


RESOLUTIONS CONT'D:

- a. The Caldwell Progress
 - b. The Suburban Trends
 - c. The North Jersey Media Group, Inc.
4. Said schedule shall be placed on file with the Authority Secretary and the Municipal Clerks of the Borough of Lincoln Park and the Townships of Fairfield and Pequannock and the offices of the PRBRSA.
5. Special meetings may be held as and when necessary, with notice to be given as provided for in the Act and meetings involving urgent matters may be held as provided for in Section 4b of the Act.
6. In the event that the annexed schedule is hereafter revised, the revised schedule shall be posted, mailed and filed by the Authority Secretary in the manner described hereinabove.
7. Any person who requests a copy of the within schedule or any revisions thereto, shall be provided with same upon the payment of the following fee; and upon the payment of said sum, said persons shall be mailed copies of the schedule. The sum of \$10.00 is hereby designated as the fee for said service, which shall terminate at midnight on January 31st of each year unless requests for renewal are received.
8. The Authority Secretary shall post a copy of the Schedule of Meetings.

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ATTEST:


Jerry J. Notte, Chairman


Raymond T. Kerwin, Secretary
Dated: February 12, 2014

RESOLUTION #14-008

WHEREAS, Section 9 of the December 20, 1985 Agreement, Amending and Supplementing the Service Contracts for the Participants of the Pequannock, Lincoln Park and Fairfield Sewerage Authority (hereinafter the "Authority"), requires that the Authority charge an interest rate of eight percent (8%) per annum for the first \$1500.00 of any delinquent payment made by a Participant after the tenth (10th) calendar day following the date which payment was due; and

WHEREAS, Section 9 of the December 20, 1985 Agreement Amending and Supplementing the Service Contracts for the Authority, further requires that the Authority annually at its Reorganizational meeting set an interest rate on the delinquency of any payment by a Participant after the 10th calendar day following the date upon which it is due, on any amount in excess of \$1,500.00; and

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RESOLUTIONS CONT'D:

WHEREAS, said rate was previously set by the Authority at its regular meeting of February 8, 2012.

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that for the fiscal year 2014 the interest rate on any delinquent payments by the participants received by the Authority after the 10th calendar day following the date upon which it is due, shall be twelve percent (12%) per annum on any amount in excess of \$1,500.00 and to be calculated in accordance with Section 9 of said Agreement from the original due date;

BE IT FURTHER RESOLVED, that a copy of the Resolution be provided to each of the Participants in accordance with the requirements of Section 9 of the Agreement.

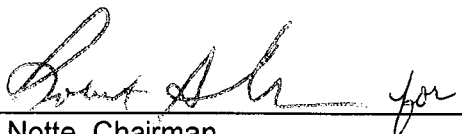
**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Raymond T. Kerwin, Secretary

Dated: February 12, 2014


Jerry J. Notte, Chairman

APPOINTMENT OF COMMITTEES:

Chairman Notte asked the members to review the committee list and complete the Committee Preference form. He noted that he will have the Appointment of Committees at a subsequent meeting. Mr. Bongiovanni reminded the Board that the Chairman usually does not sit on a Committee.

REAPPOINTMENT OF PROFESSIONAL STAFF:

On motion by Mr. Voorman, seconded by Mr. Phelan, Resolution #14-009 Reappointment of the Authority Engineer; Resolution #14-010 Reappointment of the Authority Auditor; Resolution #14-011 Appointment of Authority Attorney; were approved by the following vote:

VOTED AYE: VOORMAN, PHELAN, SCHMIDT, CAMPISI, VERDONIK, WILD, NOTTE,

ABSENT: KERWIN

RESOLUTION #14-009

WHEREAS, there exists a need for General Engineering Consulting Services for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public bidding thereof;

WHEREAS, the Authority has received three (3) proposals for these professional services;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

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RESOLUTIONS CONT'D:

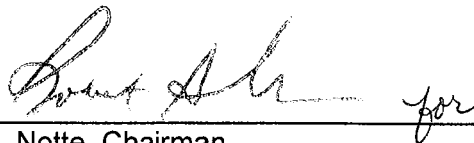
1. The January 10, 2014 proposal received from Hatch Mott MacDonald for the Authority's General Engineering Consulting Services is acceptable and Hatch Mott MacDonald is retained in accordance with its proposal, commencing on March 1, 2014 for a period of one (1) year.
2. The Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded pursuant to a Fair and Open Process in accordance with NJSA 19:44A-20.5 et seq.
4. Notice of this contract shall be published in one of the Official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014



Jerry J. Notte, Chairman

RESOLUTION #14-010

WHEREAS, there exists a need for Auditing Services for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public advertising and bidding thereof;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The firm of Ferraioli, Wielkotz, Cerullo and Cuva, P.A. is retained in accordance with its proposal dated January 7, 2014 as Authority Auditor, commencing on March 1, 2014 for a period of one (1) year in an amount not to exceed \$21,100 plus any additional services required in connection with NJEIT projects or GASB #34 compliance in accordance with the hourly rates and a not to exceed amount of \$2,500 as set forth in its proposal.
2. The Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.4 et seq.
4. Notice of this contract shall be published in one of the Official Authority Newspapers.

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**PEQUANNOCK, LINCOLN PARK AND
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ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014


Jerry J. Notte, Chairman

RESOLUTION #14-011

WHEREAS, there exists a need for an attorney to provide General Legal Services for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

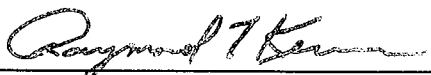
WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public bidding thereof;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

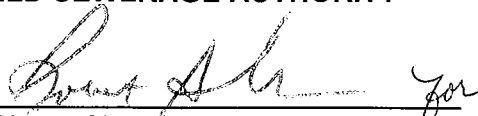
1. The firm of Cleary Giacobbe Alfieri & Jacobs, LLC is retained in accordance with its proposal dated January 20, 2014 as Authority Attorney, commencing on March 1, 2014 for a period of one (1) year.
2. The Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.5 et seq.
4. Notice of this contract shall be published in one of the Official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
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ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014


Jerry J. Notte, Chairman

MINUTES APPROVAL:

On motion by Mr. Phelan, seconded by Mr. Wild, the Minutes of the Regular Meeting of January 8, 2014 were approved by the following vote:

VOTED AYE: PHELAN, WILD, SCHMIDT, VOORMAN, NOTTE

ABSTAINED: VERDONIK, CAMPISI

ABSENT: KERWIN

REPORTS OF COMMITTEES:

FINANCE

Mr. Voorman presented the Treasurer's Report for the month of February (Copy Attached), along with the vouchers and the monthly reports for Hatch Mott MacDonald and Johnson and Conway. Mr. Voorman recommended payment of the vouchers as presented.

PURCHASING AND PERSONNEL

Mr. Phelan presented the Personnel Actions for the month of February (copy attached), on motion by Mr. Phelan, seconded by Mr. Schmidt the Personnel Actions were approved by the following vote:

VOTED AYE: PHELAN, SCHMIDT, CAMPISI, VERDONIK, VOORMAN, WILD, NOTTE

ABSENT: KERWIN

Mr. Bongiovanni requested that the Board members review the Personal Information sheets and advise if there are any changes.

PLANT OPERATIONS:

Mr. Kerwin was absent. Mr. Schmidt noted the Operating Report on the table and that it was updated as requested.

PLANNING & EXPANSION:

Mr. Solla reported that they had a meeting with B&V last Thursday to confirm the building layout and will forward minutes to the Board. Mr. Scheri stated that HMM & B&V have conferred to firm up construction costs as we approach the March 3rd submission date.

CONSTRUCTION:

Mr. Verdonik had nothing to report.

INSURANCE & LEGISLATIVE REVIEW:

Mr. Wild had nothing to report. Mr. Napolitano reported that a number of bills died on the Lane Duck Session including the CSO Signage Bill. This bill was supposed to establish a transportation infrastructure which would have been funded out of the Environmental Trust Act money, which is good for Environmental Authorities.

LEGAL & PUBLIC RELATIONS:

Mr. Campisi had nothing to report.

EXECUTIVE DIRECTOR'S REPORT:

1. Discharge Permit and Related Items

Regarding the TMDL Appeal, on January 28, 2014 the Appellate Division sent out a notice that the appeal has been scheduled for argument on March 5th. This is an indication that we may finally be approaching a conclusion in this matter.

2. Banking Services

We have attempted to use Valley National Bank for all of our accounts, but they have flatly refused to make any changes to their terms and conditions, which we have numerous objections to. Fortunately, TD Bank who currently handles our local banking needs (checking, deposits etc.), is somewhat more receptive. Given the end of this month as our deadline to move our former trustee accounts out of Bank of New York Mellon, we are setting up new accounts for this purpose with TD

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Bank. Their terms and conditions are less onerous and we will be seeking some changes and explanations.

3. NACWA Petition on EPA Incineration Rules

NACWA is proceeding with their plan to seek a stay on the March 2016 rule compliance deadline. They are in the process of supplying additional costs and consequences information to bolster their position.

4. EPA Title V Requirements

While Diane Alexander continues to believe that we have a decent chance of success in challenging a possible requirement for preparing and submitting a Title V application by March 21, 2014 deadline, the costs of the legal challenge may be prohibitive. On Monday, we received a proposal from Black and Veatch to prepare and submit a Minor Source Permit Application, which covers Title V only for the incinerator, at an estimated cost of \$16,298 (basic cost) to \$27,802 (with additional services). On Tuesday, Mike sent an email to EPA Region 2 addressing our issue with a copy of our January 6th letter to DEP, and requesting their response to our question, simply stated: if we are shutting down our incinerator operations prior to the March 2016 compliance deadline, is there any need for submission of a Title V application by March 2014? *A discussion followed.*

5. FY 2014 Objectives

On the table for your consideration is a copy of my February 12th memo and listing of FY 2014 Objectives. Please let me know if you have any questions or comments.

ASSISTANT EXECUTIVE DIRECTOR'S REPORT:

Mr. Solla referred to the Energy Curtailment Specialists report on the table. He noted that Patrick Tuohey did a great job collecting all the money that was owed to us, at this time our total is over \$300,000.

ENGINEER'S REPORT:

Mr. John Scheri, of HMM, distributed copies of the monthly Engineers Report. Mr. Scheri brought the members up-to-date on all on-going projects. Mr. Solla commented that due to the addition of the substation to the project there will additional engineering costs by both B&V and HMM.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

CORRESPONDENCE:

All members received copies of the correspondence prior to the meeting. The correspondence was reviewed and discussed and is on file with the Authority Secretary.

PUBLIC DISCUSSION:

None

RESOLUTIONS:

On motion by Mr. Phelan, seconded by Mr. Verdonik, Resolution #14-012 Renewal of Incinerator Engineering Services Contract; Resolution #14-013 Renewal of Contract for Safety and

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RESOLUTIONS CONT'D:

Health Services; Resolution #14-014 Renewal of Special Legal Services Contract for Environmental Counsel; Resolution #14-015 Award of Special Engineering Services Contract; Resolution #14-016 Renewal of IPP Engineering Services Contract; and Resolution #14-017 Authorizing Award of Contract for Special Legal Services for Labor and Employment Law were approved by the following vote:

VOTED AYE: PHELAN, VERDONIK, SCHMIDT, CAMPISI, VOORMAN, WILD, NOTTE

ABSENT: KERWIN

RESOLUTION #14-012

WHEREAS, there exists a need for an engineering firm with expertise in Incineration Operations and Repair Consulting Services for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public advertising and bidding thereof;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The firm of Chavond-Barry Engineering Corporation is retained in accordance with its proposal dated January 17, 2014 for Incinerator Operations and Repair Consulting Services, commencing on March 1, 2014 for a period of one (1) year in an amount not to exceed \$35,000.
2. The Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.4 et seq.
4. Notice of this contract shall be published in one of the Official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014


Jerry J. Notte, Chairman

RESOLUTION #14-013

WHEREAS, there exists a need for a firm to provide Safety and Health Training and other safety related services for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public advertising and bidding thereof;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The firm of Skyline Environmental, Inc. is retained in accordance with its proposal dated

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RESOLUTIONS CONT'D:

January 15, 2014 for Safety and Health Training and Safety Related Services, commencing on March 1, 2014 for a period of one (1) year in an amount not to exceed \$38,515.

2. The Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.

3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.4 et seq.

4. Notice of this contract shall be published in one of the Official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Raymond T. Kerwin, Secretary

Dated: February 12, 2014


Jerry J. Notte, Chairman

RESOLUTION #14-014

WHEREAS, there exists a need for Special Legal Services for addressing matters related to the Authority's NJPDES discharge to surface water permit, settlement agreement related to that permit, ongoing and new environmental regulations and policies and various environmental compliance issues for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public bidding thereof;

WHEREAS, the Authority has received two (2) proposals for these professional services;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The January 17, 2014 proposal of Maraziti, Falcon and Healey, LLP for Special Legal Counsel is acceptable and the firm of Maraziti, Falcon and Healy, LLP is retained in accordance with its proposal, commencing on March 1, 2014 for a period of one (1) year.

2. The Executive Director is authorized and directed to execute a contract in accordance with the terms of this resolution.

3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.5 et seq.

4. Notice of this contract shall be published in one of the Official Authority Newspapers.


**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Raymond T. Kerwin

Dated: February 12, 2014


Jerry J. Notte, Chairman

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RESOLUTIONS CONT'D:

RESOLUTION #14-015

WHEREAS, there exists a need for an legal firm for Various Consulting Services for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public advertising and bidding thereof;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

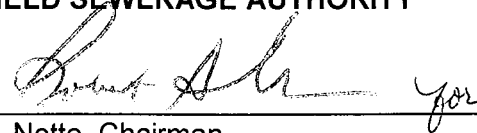
1. The firm of CP Engineers LLC, is retained in accordance with its proposal dated January 15, 2014 for Various Engineering Consulting Services, commencing on March 1, 2014 for a period of one (1) year in an amount not to exceed \$60,000.
2. The Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.4 et seq.
4. Notice of this contract shall be published in one of the Official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
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ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014


Jerry J. Notte, Chairman

RESOLUTION #14-016

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority (hereinafter the "Authority"), has need for engineering services to manage the Authority's Industrial Pretreatment Program (IPP); and

WHEREAS, pursuant to the Local Public Contract Law (NJSA 40A:11-5) a contract for professional services may be let without bidding thereof;

WHEREAS, the Authority has determined that these engineering services need to be conducted by consulting engineers who are specially trained and qualified to provide the service in the form of a professional services contract; and

WHEREAS, the Authority has received two (2) proposals for these professional services;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

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RESOLUTIONS CONT'D:

1. The January 10, 2014 proposal received from Hatch Mott MacDonald for consulting engineering services to manage the Authority's IPP program is acceptable.
2. These services will be performed by Hatch Mott MacDonald under the terms of their existing general consulting services agreement with a Not to Exceed amount of \$28,500.
3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.5 et seq.
4. A notice of this action shall be published in one of the Official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
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ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014


Jerry J. Notte, Chairman

RESOLUTION #14-017

WHEREAS, there exists a need for an attorney to provide Special Legal Services for Labor and Employment Law for the Pequannock, Lincoln Park and Fairfield Sewerage Authority (the "Authority"); and

WHEREAS, pursuant to the Local Public Contract law (NJSA 40A:11-5) a contract for professional services may be let without public advertising and bidding thereof;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

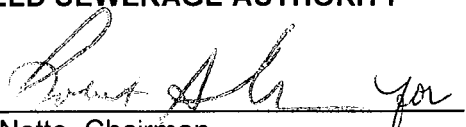
1. The firm of Trimboli & Prusinowski LLC, is retained in accordance with its proposal dated January 23, 2014 for Special Legal Services, commencing on March 1, 2014 for a period of one (1) year in an amount not to exceed \$10,000.
2. The Chairman is authorized and directed to execute a contract in accordance with the terms of this resolution.
3. This contract is awarded in compliance with the requirements of NJSA 19:44A-20.4 et seq.
4. Notice of this contract shall be published in one of the Official Authority Newspapers.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Raymond T. Kerwin, Secretary
Dated: February 12, 2014


Jerry J. Notte, Chairman

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
FEBRUARY 12, 2014 6:00 pm RE-ORGANIZATIONAL MEETING

RESOLUTIONS CONT'D:

On motion by Mr. Voorman, seconded by Mr. Phelan, Resolution #14-018 Designating of Authorized Representative for the NJEIT Loan was approved by the following vote:

VOTED AYE: VOORMAN, PHELAN, SCHMIDT, CAMPISI, VERDONIK, WILD, NOTTE

ABSENT: KERWIN

RESOLUTION #14-018

**DESIGNATION OF AUTHORIZED REPRESENTATIVE FOR THE NEW JERSEY
ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM**

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY
LOAN NUMBER S340880-04/S340880-05**

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority intends to file applications with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for upgrades to the existing wastewater treatment plant and wastewater pumping stations, which are owned and operated by the Pequannock, Lincoln Park & Fairfield Sewerage Authority. The treatment plant project will improve the resiliency of the existing facility in Lincoln Park by replacing equipment which has reached the end of its useful life and installing new facilities with the capability to provide a more robust treatment during the extreme wet weather events. The pumping station project will improve the operation of three (3) existing pumping stations in Fairfield Township;

NOW, THEREFORE, Be It Resolved, that Michael E. Solla, Assistant Executive Director be authorized to act as the Authorized Representative to represent the Pequannock, Lincoln Park and Fairfield Sewerage Authority in all matters relating to the project undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loans to be executed with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust. The Authorized Representative may be contacted at 973-696-4494, Pequannock, Lincoln Park and Fairfield Sewerage Authority, P.O. Box 188, Lincoln Park, New Jersey 07035.

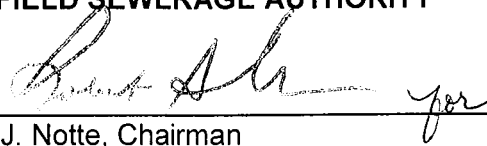
**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Raymond T. Kerwin, Secretary

Dated: February 12, 2014


Jerry J. Notte, Chairman

I do hereby certify that the foregoing is a true copy of a Resolution passed by the Authority at a meeting duly held on February 12, 2014.


Dale Allen, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
FEBRUARY 12, 2014 6:00 pm RE-ORGANIZATIONAL MEETING

RESOLUTIONS CONT'D:

On motion by Mr. Voorman, seconded by Mr. Wild, Resolution #14-019, Operating Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: VOORMAN, WILD, SCHMIDT, PHELAN, CAMPISI, VERDONIK, NOTTE
ABSENT: KERWIN

On motion by Mr. Phelan, seconded by Mr. Verdonik, Resolution #14-020 Construction Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: PHELAN, VERDONIK, SCHMIDT, CAMPISI, VOORMAN, WILD, NOTTE
ABSENT: KERWIN

On motion by Mr. Phelan, seconded by Mr. Schmidt, and all in favor and there being no further business to come before the Authority, the meeting was adjourned at 7:05 p.m.



Raymond T. Kerwin, Secretary
Dated: February 12, 2014



Dale Allen, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

Board Meeting of 2/12/13

Period Ending January 31, 2014

**OPERATIONS AND ADMINISTRATION
ACCOUNT BALANCES:**

Operating Checking Account		\$57,401.98
Payroll Checking Account		\$180,062.36
Revenue Account - Trustee	\$364,917.76	
NJ Cash Mgm't Fund - Revenue	<u>\$2,613,503.45</u>	
Subtotal:	\$2,978,421.21	\$2,978,421.21
Total End of Month Balance:		<u>\$3,215,885.55</u>

EXPENDITURES THIS MONTH:

Operating Account - bills, benefits, etc.	\$469,898.49	*
Payroll Account - taxes	\$52,076.65	**
-salaries & wages (net)	\$103,397.79	**
Total Expenditures for:	January 2014	<u>\$625,372.93</u>

* Amount shown has not been deducted from above account balances.

** Amount shown has been deducted from above account balances.

**TRUSTEE ACCOUNTS
ACCOUNT BALANCES:**

	<u>INVESTMENTS</u>	<u>CASH</u>	<u>TOTAL</u>
General:	\$1,752,905.75	\$0.00	\$1,752,905.75
Bond Service:	\$113.11	\$0.00	\$113.11
Bond Reserve:	\$1,740,790.86	\$0.00	\$1,740,790.86
Bond Renewal & Replacement - Bank:	\$618,364.05	\$0.00	\$618,364.05
- NJCMF:	\$1,679,636.92	\$0.00	\$1,679,636.92
Construction Improvements	\$0.01	\$0.00	\$0.01
Total End of Month Balance:	\$0.00		<u>\$5,791,810.70</u>

GRAND TOTAL: **\$9,007,696.25**

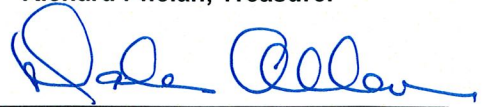
EXPENDITURES THIS MONTH:

Construction Improvements	\$1,465.50
Total Expenditures for January 2014:	<u>\$1,465.50</u>

* Amount shown has not been deducted from above account balances.



Richard Phelan, Treasurer



Dale Allen, Secretary to the Board

The Pequannock, Lincoln Park & Fairfield Sewerage Authority

Date: February 12, 2014

Personnel Actions:

	<u>Increase</u>	<u>Rate</u>	<u>Effective</u>
<u>Anniversary:</u>			
Joe Gibson	Employed: 29.65 years	2.5%	2/19/2014
Chief Operator	- 9.17 years		

Approve FY 2014 Wage & Salary Guide

**** Also Attached:**

Current Wages and Salaries List -- Revised through January 2014 Increases
TBSA Organizational Chart - 2014

OPERATING

RESOLUTION # 14-019

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #15111 through #15207 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Ck #	Vou. #	Ck. Am't	Description	Acc't #
AP/Certified Testing		15111	125.00	Field Test/Backflow Preventor	a51.65
Ferraioli, Wielkatz, Cerullo & Cuva, P.A.		15112	15,000.00	Ser/Nov'13 Audit Report	a51.57
Fleet Pump & Service Group Inc.		15113	2,516.15	Emerg Ser/Trojan UV System	a51.33
GenServe Inc.		15114	1,620.00	Remove/Rpr/Install Radiator/JPS	a51.33
Hatch Mott MacDonald		15115	495.98	IPP Services/Nov'13	a51.63
Miller & Chitty Co., Inc.		15116	262.78	Pts/Plant Boilers	a51.31
Nestle Pure Life		15117	307.72	Water/Sep'13	a51.14
State of NJ/Unemploy. Reimbursement		15118	15,964.00	State Reimbursement/Osborn	a3102
The Home Depot		15119	208.00	Batteries	a51.31
The Home Depot			97.59	Rodent Repellers	a51.41
Universal Joint Service		15120	50.00	Adjustment/Invoice#55089	a51.31
TOTAL 2013 BUDGET			36,647.22		

2014 BUDGET

Payee	Ck #	Vou. #	Ck. Am't	Description	Acc't #
A E A		15121	5,200.00	Regular Member Dues	b31.22
A.W. Chesteron Co.		15122	950.00	Sleeves/RAS Pump Repair	b51.31
ADP, Inc (Louisville)		15123	573.45	Payroll Processing Chrg	b31.38
Air Liquide America Specialty Gases		15124	712.17	Rental & Gases (12/31)	b51.31s
Allen Paper & Supply Co.		15125	144.13	Cleaning Supplies	b51.41
American Express		15126	157.83	Business Expenses	b31.21
American Express			950.00	Computer Support/Quickbooks	b51.52
American Wear		15127	335.08	Uniforms	b51.43
AP/Certified Testing		15128	125.00	Field Test/Backflow Preventor	b51.65
Applied Analytics, Inc.		15129	2,053.10	#2 of 4/Calib/Flowmeters (12/16/13)	b51.56
Aqua Pro-Tech Laboratories		15130	574.00	Chemical Analysis/Rec'd (12/4-12/18/13)	b51.65
ASCE		15131	245.00	2014 Membership Dues/RNB	b31.22
AutomaTech		15132	7,242.34	Support/iFix SCADA Software Renewal	b51.52
Avogadro Environmental Corp.		15133	3,750.00	Ser/RATA/CEMS/Inc#1	b51.65
Bergen Industrial Supply Co., Inc.		15134	476.10	Shop Supplies	b51.31
Borough of Lincoln Park Water & Sewer		15135	894.00	PS' (10/1-1/31/14)	b51.14
Burlington Safety Laboratory, Inc.		15136	619.12	Hi-Voltage Gloves	b51.44
Cablevision		15137	144.90	Internet Service (1/16-2/15/14)	b31.35
Cain & Sons Fire Equipment, Inc.		15138	1,261.00	Ser/YrlyMaint/Fire Ext.	b51.44
Campbell Foundry Co.		15139	773.00	Manhole Risers/Extension Rings	b51.31
Chavond-Barry Engineering Corp.		15140	460.00	Quarterly EER Reports	b51.63
Clark Transmission Co.		15141	1,581.07	V-Belts/Bearings/Seals/Shop Supplies	b51.31
Complete Hydraulic Works, Inc.		15142	2,279.88	Hydraulic Motor/DPS Grinder	b51.31
Comprelli Equipment & Services, Inc.		15143	240.75	Rpr/Front Gate	b51.33
Coyne Chemical Co.		15144	24,282.96	Polymer	b51.24
CP Engineers, LLC		15145	520.00	LSRP Groundwater Remediation	b51.63
CP Engineers, LLC			3,182.50	Semi-Annual GW Monitoring Report	b51.63
East Coast Salt Distribution		15146	1,190.70	Rock Salt	b51.41
Engineered Solutions Corp.		15147	440.00	Comp Supp/Operations	b51.52
Engineered Solutions Corp.			7,130.00	Inst TS/Engrg	b51.56
Environmental Resource Assoc.		15148	659.25	Lab Supplies	b51.42
Fairfield Maintenance Inc.		15149	260.00	Monthly UST Inspections/Dec	b51.65
FedEx		15150	60.23	Postage	b31.34
Finch Fuel Oil Co. Inc.		15151	5,998.11	Fuel Oil/PS'	b51.13
Finch Fuel Oil Co. Inc.			74,843.55	Fuel Oil/Plant	b51.13
Fisher Scientific		15152	1,510.97	Lab Supplies	b51.42
Grainger, Inc.		15153	1,052.12	Pts/Tools/Shop Supplies	b51.31
Grainger, Inc.			168.30	Snow Plow Lamps	b51.36
Grainger, Inc.			40.77	C-Fold Paper Towels	b51.41
Grainger, Inc.			887.53	Safety Supplies	b51.44
Grainger, Inc.			3.58	Spark Plug Gauge/Landscaping	b51.54

Hach Company	15154	815.68	Rpr/Lower Skimming Sampler	b51.33
Hach Company		43.60	Lab Supplies	b51.42
Hatch Mott MacDonald	15155	2,287.62	IPP Services/Dec'13	b51.63
Interstate Waste Services	15156	1,162.88	Service/Dec'13	b51.51
JCI Jones Chemicals, Inc.	15157	2,219.91	Sodium Hypochlorite	b51.23
Jersey Central Power&Light	15158	18,251.19	Plant	b51.11
Jersey Central Power&Light		3,158.78	PS'	b51.12
Johnson & Conway, LLP	15159	3,910.00	Gen'l & Retainer/Jan'14	b51.58
Maple Rock Communications LLC	15160	1,864.45	Fiber Optic Termination & Testing	b51.32
Maraziti, Falcon & Healey, L.L.P.	15161	180.89	TMDL Appeal - Dec'13	b51.68
Maraziti, Falcon & Healey, L.L.P.	15162	814.00	Air Issues/Dec'13	b51.68
Maraziti, Falcon & Healey, L.L.P.	15163	814.00	Gen'l - Dec'13	b51.68
Maresca Lumber	15164	319.97	Rock Salt	b51.41
McMaster-Carr Supply Co.	15165	613.47	Pts/Shop Supplies	b51.31
McMaster-Carr Supply Co.		174.40	Rail Fittings/DPS	b51.44
Nat'l Association of Clean Water Agency	15166	3,000.00	Incinerator Advocacy Coalition	b51.68
National Fuel Oil, Inc.	15167	3,707.10	Gasoline	b51.34
Nestle Pure Life	15168	325.84	Water/Jan'13	b51.14
New Jersey Manufacturers Ins. Co.	15169	6,953.55	W. Comp/Pym't #2 of 11	b51.48
NJDEP/NJ Safe Drinking Water	15170	200.00	Renew Permit/Phys Conn-Safe Drinking Wtr	b51.62
NJWEA	15171	193.00	Registration/4 Employees/Workshop	b31.24
North East Technical Sales, Inc.	15172	1,852.20	Confined Space Kit/Gas Monitor Kit	b51.44
Northeast Equipment	15173	28.99	Plow Guides	b51.36
Power Place	15174	33.94	Pts/Landscaping Equipment	b51.54
PPL EnergyPlus	15175	55,349.80	Plant	b51.11
PPL EnergyPlus		6,231.38	PS'	b51.12
Progressive Business Publications	15176	94.56	Safety Publication	b31.22
PSEG	15177	263.69	JPS (12/3/13-1/3/14)	b51.12
Rain for Rent	15178	3,507.89	Emergency Pump Supplies	b51.31
Reiner Pump Systems	15179	24,700.00	Repl/1st Stg Pump #3	b61.10
Reuter & Hanney, Inc.	15180	24,355.00	Elect. Ser/MCC-4&5 Ground Fault Rprs	b61.10
Sherwin Williams	15181	72.07	Paint/Paint Supplies/DPS	b51.35
Shimadzu Scientific Instruments	15182	3,248.00	PM Agreement/Analyzer(12/15/13-12/14/14)	b51.56
Skyline Environmental, Inc.	15183	4,735.00	Health & Safety Training	b51.64
State of NJ/Pensions & Benefits(Dental)	15184	2,009.56	Dental Insurance	b21.12
State of NJ/Pensions & Benefits(Health)	15185	44,049.42	Health Benefits	b21.12
Syna-Flow Technologies	15186	2,695.00	Ser/Bi-Annual PM/Inc#1 Blowers	b51.33s
TBSA/Donna Peteja	15187	20.00	Flu Vaccine	b51.64
TBSA/Michael E. Solla	15188	98.48	Cell Phone	b31.35
TBSA/Patrick Tuohey	15189	199.95	5 Toshiba Phones/Internet	b31.35
TBSA/Patrick Tuohey		144.47	Dragon Speech/Text Software/Internet	b51.52
TBSA/Steve Sussmann	15190	50.00	S1 License Renewal	b51.61
TD Bank	15191	277.30	Service Charge/December	b31.11
Technical Components Co., Inc.	15192	5,510.36	Plug Valve/SPS/Pump#1	b61.10
The Progress	15193	285.66	Awards & Affidavits	b31.32
True Value Hardware	15194	26.94	Shop Tools	b51.31
True Value Hardware		9.28	Cleaning Supplies	b51.41
UPS	15195	31.98	Shipping Service	b31.34
USA Blue Book	15196	630.98	Lab Supplies	b51.42
USALCO Baltimore Plant, LLC	15197	10,943.92	Polyaluminum Chloride	b51.25
VanGuard Cleaning Systems	15198	323.00	Cleaning Service/Feb'14	b51.41
Verizon	15199	575.64	Telephone 1/14	b31.35
Verizon		1,841.88	Lease Lines 1/14	b31.37
Verner-Cadby Ford	15200	1,478.42	Tires/Engine Service/Ford F150	b51.36
W. B. Mason Co., Inc.	15201	347.15	Fax Machine/Table Sm Conference Rm	b31.31
W. B. Mason Co., Inc.		387.55	Office Supplies	b31.33
W. B. Mason Co., Inc.		9.98	Hand Sanitizer	b51.41
W. B. Mason Co., Inc.		22.27	Wireless Mouse	b51.52
Wallington Plumbing Supply	15202	37.44	Pts/Shop Supplies	b51.31
Wayne Auto Supply	15203	25.08	Hydraulic Filters/Grinder PM	b51.31
Wayne Auto Supply		17.82	Washer Fluid/Plant Supply	b51.36
Wayne Electrical Supply Company	15204	1,694.09	Shop Supplies	b51.31
Wayne Electrical Supply Company		19.65	Emergency Exit Light	b51.44
Willis of New Jersey, Inc.	15205	29,690.03	Renew/Spec. Multi Peril w/Auto Pym't#1	b51.48
Wizard Printing	15206	106.50	Envelopes	b31.33
Zee Medical, Inc.	15207	236.13	Re-Stock 1st Aid Kits	b51.44

TOTAL 2014 BUDGET

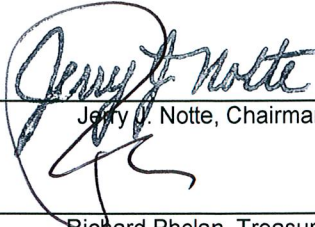
433,251.27

TOTAL 2013 BUDGET	36,647.22
TOTAL 2014 BUDGET	<u>433,251.27</u>
TOTAL BOTH BUDGETS	469,898.49

Jersey Central Power&Light	34806	15059	-17,430.45	Bookkeeping Correction	a51.11
Jersey Central Power&Light	34806	15059	17,430.45	Bookkeeping Correction	b51.11

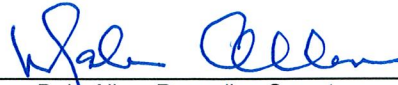
IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on February 12, 2014.

Dated: February 12, 2014



Jerry V. Notte, Chairman

Richard Phelan, Treasurer



Dale Allen, Recording Secretary

CONSTRUCTION FUND

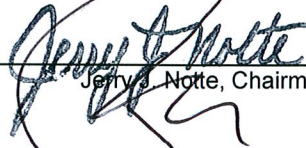
RESOLUTION # 14-020

BE IT RESOLVED, By The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof, be approved for payment, and that after Vouchers #0630 through #0630 have been approved by the Chairman or the Treasurer, the Treasurer shall issue Warrants in payment thereof, when there are sufficient funds available to meet them.


Payee	Ck#	Vou. #	Ck. Am't	Description	Acc't #
Engineered Solutions Corp.		0630	1,465.50	UV Interface with SCADA	b83.42
TOTAL 2014 BUDGET			1,465.50		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on February 12, 2014.

Dated: February 12, 2014



Jerry J. Notte, Chairman



Richard Phelan, Treasurer



Dale Allen, Recording Secretary